



Washtenaw County
Conservation District

Zoom
Web Site: www.washtenawcd.org

SPECIAL BOARD MEETING MINUTES
April 4, 2024

The regular meeting was called to order by Chair Brines at 7:02 p.m. on Thursday, April 4, 2024.

DIRECTORS PRESENT

Shannon Brines
Hannah Weber

DIRECTORS ABSENT

Thom Shanahan
Maegen Gabriel

Matt Nolan

OTHERS PRESENT

Deborah Shad, Co-Interim Executive Director and Finance Administrator (Virtual from Hamblin County, Morristown, TN)
Jill Dohner, Co-Interim Executive Director and MiFarmLink Specialist

MEETING MINUTES

I. Old Business

1. Interim ED hiring update/report

Board reviewed top candidates including matrix, interviews, resumes and hiring committee recommendations. Recommendations were made to offer round 2 interviews to 5 candidates.

III. New Business

1. Review and solidify interview questions for 2nd round

2. Plan for 2nd round interview timing (2nd week of April) to ensure Board participation. Fill out doodle form.

3. Shannon-possible mini presentation. -ask the #9 question in advance for the 2nd interview

- i. Connect core questions with the Matrix. (8 questions?) Connect beforehand
- ii. Ask follow up questions to draw out experience
- iii. How do we ask out of state candidates to the interview?

4. Criteria for amount of salary up for discussion? To be discussed at a later date based on final candidate.

ADJOURNMENT:

8:00 pm.

THESE MINUTES STAND TO BE APPROVED.

MINUTES APPROVED

APPROVAL SIGNATURE

