



Washtenaw County Conservation District

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MAY BOARD MEETING MINUTES

The regular meeting was called to order Chair Brines at 7:03 p.m. on Thursday, May 16th, 2024.

DIRECTORS PRESENT

Maegen Gabriel
Matt Nolan
Shannon Brines
Hannah Weber

DIRECTORS ABSENT

Tom Shanahan

OTHERS PRESENT

Bill Dohner, Co-Interim Executive Director, MIFarmLink Specialist
Deborah Shad, Co-Interim Executive Director, Financial Administrator (virtual)
Summer Roberts, Community Forester, Future New Executive Director

MEETING MINUTES

Correction: Dates for May special board meeting and April regular meeting.

Motion to approve by Nolan, seconded by Weber. Motion passed.

COMMITTEE REPORTS

HR Committee: New HR Committee member, Patricia Denig.
Finance Committee: Meeting May 17, 2024.

FINANCIAL REPORTS

Total Assets	\$1,038,313.73
Total Liabilities & Equity	\$1,038,313.73
Total Monthly Income	\$990,069.40
Total Monthly Expense	\$726,450.50
Total Other Income	\$84,136.38
Total Monthly Net Income	\$345,811.80

APPROVAL OF BILLS

Motion to approve purchase order to pay Tamarack for MIFarmLink program. Motion to approve by Nolan, seconded by Weber. Motion passed.

FARMLAND AGREEMENTS & CONSERVATION PLANS

Public Notice:

- Discussion on our role of support for notice regarding Water Resources. Potential delegation to staff for comments.

May Correspondence:

- Rejection letters discussion.
- Include annual report from Legacy for board meetings.

STAFF & PARTNER REPORTS

WCCD Co-Interim Executive Director, Jill Dohner & Deborah Shad

WCCD MIFarmLink Specialist, Jill Dohner

WCCD Resource Coordinator, Doug Reith

WCCD Community Forester, Summer Roberts

WCCD MAEAP Technician, Nick Machinski

WCCD Outreach Coordinator, Dru Mark Wilson

WCCD MCSFP Specialist, Megan Phillips Goldenberg

OLD BUSINESS

Hiring process for new Executive Director. The closed session was requested by Summer Roberts. Motion by Nolan for closed session to discuss Executive Director hiring questions, seconded by Gabriel. Roll call, all 5 yays. Session closed at 8:15pm. Re-open session. Session opened at 9:30pm.

NEW BUSINESS

- MACD attendance from the BOD
- Rejection letter

Discussion Notes:

- Discussion on K-12 survey.
- Doug Reith (resource specialist) would like to present on Tree sale/Native Plant expo sometime after both events.
 - Virtually is fine.
- Sharing Many Hands meeting discussion

- Board would like a paragraph summarizing each grant for the Board meeting binders.
- Nick Machinski (conservation specialist) to shorten board reports.
- Solomon to be personally invited to board meeting.
- MIFarmlink website was published.
- TOPP is doing great-Weber loves her mentee. Jackson, MI, Weber feels prepared to mentor and is hosting an event.
- MDARD- look over report.
- Organization chart from Grand Traverse

DISCUSSION

Salary discussion per Executive Director hire.

Per Roberts: Request for bonuses. Roberts seeks 30% bonus from Community Forester position from pay through the month of July. Motion to approve by Nolan, seconded Weber. Motion passed.

Agreement to be signed. Start date: June 3, 2024

Extend current bonus/stipend for Supervisors and Co-ED's, and Molly till the end of June. Motion to approve by Gabriel, seconded by Nolan. Motion passed.

Communicate to staff, Summer or Co-Interim ED's about the new hire. Notify other candidate to let them know.

MDARD funding: May 21st meeting with DeLeeuw for future funding for a Deputy position.

MACD-Register Gabriel Tuesday, June 4 for Capital day luncheon.

Org chart-next June agenda

NEXT MEETING: Monthly Board Meeting: Thursday, June 20th, 2024 at 7pm.

OATH OF OFFICE

ADJOURNMENT: 10:29 pm.

THESE MINUTES STAND TO BE APPROVED.

MINUTES APPROVED

6/20/24

APPROVAL SIGNATURE



