



705 N. Zeeb Rd, Suite 201 Ann Arbor MI 48103-9506  
Phone: (734) 302-8715 ed.wccd@macd.org  
Web Site: [www.washtenawcd.org](http://www.washtenawcd.org)

[ZOOM LINK](#)

## **JULY BOARD MEETING AGENDA**

**DATE:** Thursday, July 25, 2024

**TIME:** 7 p.m.

**PLACE:** 705 N. Zeeb Rd, Ann Arbor, MI 48103 (Conference room 2010)

**CALL TO ORDER – Brines**

**GUESTS/PUBLIC COMMENT-**

**ADDITIONS TO AGENDA – Brines**

**APPROVAL OF MEETING MINUTES:** June Board Meeting

**COMMITTEE REPORTS- Nolan**

**MONTHLY FINANCIAL REPORT– Weber**

**APPROVAL OF BILLS- Brines**

**CORRESPONDENCE/PUBLIC NOTICES – Nolan**

**FARMLAND AGREEMENT/PDR APPLICATIONS – Gabriel**

**CONSERVATION PLANS – Gabriel**

**STAFF REPORTS:**

Executive Director – Summer Roberts  
Conservation Specialist - Nick Machinski  
Resource Specialist - Doug Reith  
Community Forester - *Hiring*  
Outreach Coordinator- Dru Mark-Wilson  
Outreach Coordinator- John Scaramucci  
Conservation Technician (MAEAP)– Paul Buzzard  
Conservation Technician (NACD)- Matt DeJonge  
MiFarmLink Specialist- Jill Dohner  
MCSFP Specialist- Megan Phillips-Goldenberg  
Conservation Technicians (TOPP)- Kim Williams-Guillen & Alex Cacciari  
NRCS District Conservationist - Solomon Andrews  
Washtenaw County Farm Bureau- Sue Rodgers  
MDARD Regional Coordinator- Nadene Berthiaume

## **OLD BUSINESS**

1. Feedback on Google Drive to Share Board Documents
2. ED Memo RE Pay Rates & Ranges

## **NEW BUSINESS**

1. July HR Committee Meeting
  - i. FLSA Overtime Rule
    1. ED Overtime & Comp Time Memo and Proposed HR Manual Amendment
  - ii. Employee Compensation
    1. State vs Federal Holidays
    2. Holiday Pay Policy for Part-Time Staff
    3. Office Closure Policy
    4. NEW: Benefits begin 1st of the month following hire date
  - iii. Values Retreat
    1. Draft Proposed FY25/FY26 Organization Chart
    2. Staff & Board?
- b. Upcoming Grants
  - i. EGLE GLRI Grant – WLEB Cost-Share
  - ii. MDARD Capacity Building Grant for CD's in WLEB
- c. Auditor's Engagement Letter
- d. Region 10 MACD Meeting

**NEXT MEETING:** Monthly Board Meeting: Thursday, August 15 at 7 p.m.

## **ADJOURNMENT**