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## APRIL SPECIAL LEADERSHIP COMMITTEE MEETING MINUTES

The special Leadership Committee meeting was called to order at 1:02 pm on Monday, April 13, 2026.

### **DIRECTORS PRESENT**

Shannon Brines, Chair  
Jill Dohner, Vice-Chair  
Patricia Denig, Staff Liaison

### **DIRECTORS/STAFF ABSENT**

Brandon Henes, Secretary  
Maegen Gabriel, Treasurer

### **STAFF/OTHERS PRESENT**

Summer Roberts, Executive Director

### **ADDITIONS TO AGENDA:**

Address New Business item first

### **OATH OF OFFICE: None**

### **PUBLIC COMMENT: None**

### OLD BUSINESS

1. Set Agenda for April BOD Meeting (30 min) – All
  - a. Staff Updates
    - i. NRCS Position, CTAP Position, Admin Assistant
  - b. NPEM and BOD Elections
  - c. Appoint Associate Directors
  - d. Finance Administrator Report
  - e. CNA Results and Strategic Plan Timeline
  - f. Donation Receipt
  - g. Grant/MOU Updates

### NEW BUSINESS

1. Staff Updates (30 min) – Roberts

- a. Personnel changes discussion including timeline and distribution of duties

**ADJOURNMENT:** The special Leadership Committee meeting was adjourned at 2:06 pm on Monday, April 13, 2026.

THESE MINUTES STAND TO BE APPROVED.

MINUTES APPROVED

APPROVAL SIGNATURE: \_\_\_\_\_

*[Handwritten Signature]* *S/22/26*

ADJOURNMENT