



705 N. Zeeb Rd, Suite 201 Ann Arbor MI 48103-9506
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[ZOOM LINK](#)

MARCH BOARD MEETING AGENDA

DATE: Thursday, March 13, 2025

TIME: 7 p.m.

PLACE: 705 N. Zeeb Rd, Ann Arbor, MI 48103 (Conference room 2010)

CALL TO ORDER – Brines

GUESTS/PUBLIC COMMENT-

ADDITIONS TO AGENDA –

APPROVAL OF MEETING MINUTES: February Board Meeting

COMMITTEE REPORTS -

MONTHLY FINANCIAL REPORT– Weber

APPROVAL OF BILLS - Brines

CORRESPONDENCE/PUBLIC NOTICES – Henes

FARMLAND AGREEMENT/PDR APPLICATIONS – Henes

CONSERVATION PLANS – Henes

STAFF REPORTS: Executive Director – Summer Roberts
 Conservation Specialist - Nick Machinski
 Resource Specialist - Doug Reith
 Community Forester - Matt DeJonge
 Outreach Coordinator- Anna Cone
 Conservation Technician (MAEAP)– John Scaramucci/Paul Buzzard
 Natural Resource Specialist (NACD) - Kristin Sutter
 MiFarmLink Specialist- Jill Dohner
 MCSFP Specialist- Megan Phillips-Goldenberg
 MCSFP Technicians - Paul Buzzard & Anna Cone
 Conservation Technicians (TOPP)- Kim Williams-Guillen & Alex Cacciari
 NRCS District Conservationist - Solomon Andrews
 Washtenaw County Farm Bureau- Sue Rodgers
 Produce Safety Technician, Genesee CD – Micah Hutchinson
 MDARD Regional Coordinator- Nadene Berthiaume

OLD BUSINESS

1. Budget Scenario Updates/Staff Changes (10 min)
 - a. Development Manager Work Agreement
 - b. MSU Subawardee/TOPP
2. County MOU for Millage (10 min)
3. Newaygo Nursery (5 min)
4. HR Policies Review (10 min)
 - a. Part-time Holiday Pay
 - b. Mileage Reimbursement
 - c. Sick Leave
5. Audit (5 min)

NEW BUSINESS

1. MIFarmLink Presentation - Jill Dohner (30 min w/ questions)
2. Farm Bureau Meeting Prep (15 min)
 - a. 2-3:30pm on March 19th, 2025 at 705 N Zeeb Road
3. Media Policy (10 min)
 - a. Statement
4. BOD - employees vs. contractors (10 min)
 - a. Employees - benefits/HR
 - b. Contractors - W-4; 1099 if over \$600
5. Maternity Leave Plan (20 min)

NEXT MEETING:

1. Monthly Board Meeting: Thursday, April 17 at 7 p.m.

ADJOURNMENT